

# 2010/2011 ANNUAL REPORT

Housing Development



Prevention &  
Family Planning



Nutrition Programs



Weatherization &  
Rehabilitation



Emergency Assistance  
& Self Sufficiency



Head Start &  
Early Head Start



Region VIII

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Region I

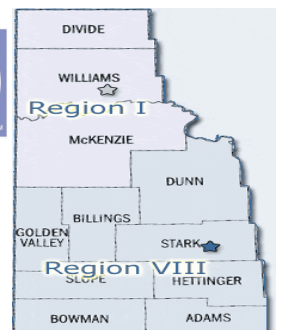
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MAKING A DIFFERENCE IN OUR COMMUNITIES!



## The Promise of Community Action

"Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other." The Community Action Partnership service area includes the following counties: Adams, Billings, Bowman, Divide, Dunn, Golden Valley, Hettinger, McKenzie, Slope, Stark, and Williams. By promoting and embracing the agency mission, CAP has been able to provide a wide range of services to individuals in western North Dakota for the last 35 years. **Our Vision:** "Improving the quality of life in our Communities throughout western North Dakota." From this grows **Our Mission:** "Community Action Partnership enhances the quality of life in our communities throughout western North Dakota through education, resources, and services."

### Success Story

A single male head start parent received the Rutha Weatherl Memorial Parent of the Year award from the National Head Start Association. He was named the national winner during a parent training conference in Virginia Beach, Virginia. In addition to the money, he received an all expense paid trip to Virginia Beach to accept the award. The national award recognized parents for their strength and determination toward self-sufficiency and for contributions to the Head Start program. When this parent was asked what he enjoys most his response was "my favorite role is as a single father to

three wonderful sons under the age of ten, while concurrently serving as chairperson for both the Head Start policy council and the Parent Advisory Committee for my sons' elementary school". This parent is also involved in public service in the forms of being a member of the High-Five Camp Board, which helps youth with emotional/social difficulties, as well as being a coach for the Special Olympics soccer program. He is a United States Marine who, after receiving an honorable medical discharge from active service, decided to pursue a career in the medi-

cal field. He is currently majoring in Mathematics with a minor in Psychology, and will be continuing his education with a Masters Degree in Prosthetics/Orthotics. His pursuit of education is recognized by a cumulative GPA of over 3.0, making the Dean's List, and being inducted into the National Omicron-Psi Honor Society. Community Action assisted this single parent with CSBG funds by providing food pantry referrals, rent assistance, and helping him apply for the medication assistance program.

### Job Access Reverse Commute (JARC) Program

The Job Access Reverse Commute (JARC) Program (Federal Transit Administration Section 5316) is a program with a goal to improve transportation services to employment and employment related activities for welfare recipients and eligible low-income individuals with a target of those at or below 125% of the Federal Poverty Guidelines.

JARC funds were granted to Community Action in both regions to assist individuals who were struggling to maintain reliable transportation or were unable to afford a cab or bus voucher to get to and from work. The project was a tremendous benefit for low-income clients who face transportation barriers on a daily basis. Community Action Partner-

ship was able to purchase eligible transportation expenses for clients who are accessing school, job training programs, or getting to and from their place of employment. Between the two regions 40 individuals received assistance in the form of a gas card, cab voucher, or had their vehicle repaired to meet their transportation needs.

#### Agency Board Members and Staff



Front row from left: Donna Montalvo, Deeann Long, Joe Armbrust, Robin Rivinius, Carrie Knudson, Cassie Brydl, Michelle Orton, and Beverly Fuhrman. Back row: Erv Bren, Dave Quale, Bob Treitline, John Ulrich, Larry Schulte, Howard Nelson, and Mark Sovig. Not pictured: Rick Lawlar, Klayton Oltmanns, Tim Swenson and Duane Wolf.

# Clients Served

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During Fiscal Year 2010–2011 Community Action Partnership served 3965 individuals in Regions I & VIII.

## Income

- 74% had incomes of or below 100 percent of the Federal Poverty Level (< \$903/month – 1 person household)
- 11% had incomes from 101 to 125 percent of the Federal Poverty Level (\$904–\$1083/month – 1 person hshld)
- 15% had incomes over 125 percent of the Federal Poverty Level (> \$1084/month – 1 person household)

## Gender

- 61% of our clients are female

## Age

- 26% 0 to 17
- 16% 18 to 23
- 29% 24 to 44
- 9% 45 to 54
- 20% over the age of 55

## Education

- 46% have earned a high school diploma
- 24% have completed a trade-school, 2 or 4 year college
- 20% grades 1 to 12 (non graduate)
- 10% other

## Health

- 39% do not have health insurance
- 28% Medicaid/Medicare
- 22% private insurance
- 11% unknown

## Family Structure

- 16% single parents
- 12% 2 parent households
- 58% single
- 10% 2 adults, no children
- 4% other

## Employment

- 17% had no income
- 58% were employed
- 25% other (TANF/Social Security)

## Housing

- 65% rent
- 4% homeless
- 31% other (own, live w/family/friends)

# Services Provided

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**Commodity Supplemental Food Program:** A total of 389 individuals received supplemental food through CAP.

**Early Head Start:** A total of 120 infants and toddlers and 15 expectant mothers received assistance through home-based program.

**Energy Share:** A total of 56 families at risk of having their heat and lights shut off were assisted with utility bills.

**Family Planning:** A total of 845 individuals accessed health and testing services.

**Food Pantry:** A total of 75 households received a food pantry referral from CAP in Regions I & VIII.

**Head Start:** A total of 166 children received assistance; 15 in Hettinger County, 30 were home-based, and 107 at the Dickinson Center. By the end of the year 162 children accessed dental services and 166 had a designated medical home.

**Helping Hands:** A total of 25 households received other construction modification on their homes for items that did not meet Weatherization or Home guidelines.

**HOME Program:** Rehabilitation work was done on 16 homes in Region VIII.

**Individual Development Accounts:** 13 individuals were able to pursue a college education or start a business with match funds.

**Low-Income Apartment Management:** Williston (16-plex) and Watford City (11-plex) have units for low-income households. A complex is located in Dickinson (6-plex) and Williston (8-plex) for individuals with mental disabilities.

**Medication Assistance Program:** A total of 51 individuals were assisted in applying for and receiving free and low-cost medications from the nation's pharmaceutical companies.

**Prairie Rose Center:** A range of services designed for adults with a serious mental illness were provided to 143 members.

**Rental Assistance:** A total of 51 families were assisted in paying one month's rent to prevent eviction.

**Representative Payee:** A total of 163 individuals received assistance with managing their finances.

**Safety City:** A total of 50 children participated in the two week traffic and medical safety education.

**Security Deposit:** A total of 55 individuals who were homeless or being evicted were helped with payment of a security deposit to get them into permanent housing.

**Supportive Employment:** A total of 4 individuals in Region VIII were able to be employed by local businesses through CAP.

**Volunteer Income Tax Assistance:** A total of 454 individuals were assisted in filing their 2010 taxes.

**Weatherization:** Energy saving measures were administered in 110 homes which included, insulation, caulking of windows and doors, pressure testing and diagnostics. In addition, 180 furnaces were cleaned and tuned, 48 were repaired, and 80 were replaced.

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# Community Partners

## Board Members

Joe A. Armbrust	Carrie Knudson	Klayton Oltmanns	Larry Schulte	Robert Treitline
Cassie Brydl	Rick Lawlar	David Quale	Tim Swenson	John Ulrich
Beverly Fuhrman	Howard Nelson	Robin Rivinius	Mark Sovig	Duane Wolf

## Partners

Affordable Housing Developers, Inc.	Housing Authority	Red Cross
Badlands Human Service Center	Law Enforcement	Salvation Army
Cities of Dickinson & Williston	Local Churches	Social Security
Coalition for Charitable Organizations	North Dakota Job Service	Social Services
Dakota Center for Independent Living	Northwest Human Service Center	Sunrise Youth Bureau
Dickinson State University	Protection and Advocacy	United Way
District Health Units	Public & Private School Districts	USDA Rural Development
Domestic Violence		Williston State College

# Statement of Financial Position

<u>Assets</u>	<u>2010</u>	<u>2011</u>	<u>Total Revenue (2011) *Includes ARRA</u>		
Cash	\$226,724	\$318,508			<b>\$6,910,922</b>
Receivables			Safe Communities	2%	\$130,366
Grants	\$385,734	\$423,656	Human Services	2%	\$137,631
Note	\$154,925	\$161,694	Head Start	21%	\$1,471,849*
Other (Net of allowance)	\$5,536	\$3,809	Family Planning	3%	\$219,490
Inventory	\$119,579	\$110,940	Client Services	5%	\$348,273*
Building, Furniture &			HOME	3%	\$206,615
Equipment	<u>\$2,840,470</u>	<u>\$3,615,713</u>	LIHEAP	1%	\$73,539
<b>Total Assets</b>	<b>\$3,732,968</b>	<b>\$4,634,320</b>	DOE	19%	\$1,311,457*
			CSBG	10%	\$702,035*
			General	13%	\$879,823
<b>Liabilities &amp; Net Assets</b>			Drug Free Communities	6%	\$422,309
Accounts Payable	\$45,674	\$120,507	Early Head Start	15%	\$1,007,535*
Other Liabilities	\$433,398	\$430,804			
Refundable Advances	<u>\$335,491</u>	<u>\$344,228</u>			
<b>Total Liabilities</b>	<b>\$814,563</b>	<b>\$895,539</b>			
			<b>Total Expenditures (2011)</b>		
					<b>\$6,379,369</b>
<b>Net Assets</b>			In-Kind	13%	\$843,376
Temporarily Restricted	\$1,739,069	\$2,027,892	Operating	19%	\$1,233,861
Unrestricted	<u>\$1,179,336</u>	<u>\$1,710,889</u>	Occupancy	6%	\$363,232
<b>Total Net Assets</b>	<b>\$2,918,405</b>	<b>\$3,738,781</b>	Travel/Training	1%	\$64,178
			Materials	5%	\$308,683
<b>Total Liabilities and</b>			Contractual	7%	\$468,033
<b>Net Assets</b>	<b>\$3,732,968</b>	<b>\$4,634,320</b>	Salary & Fringe	49%	\$3,098,006