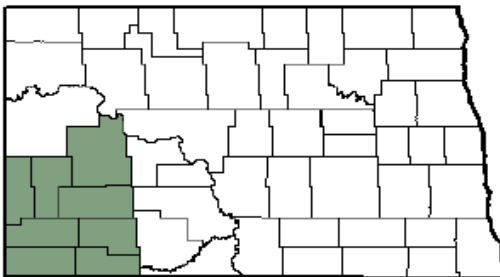




Community Action Partnership Head Start Annual Report February 1, 2008 – January 31, 2009

Providing Resources to Enhance the Lives of Families and their Children

Community Action Partnership, CAP, Head Start services a geographic area of 10,002 square miles, encompassing eight southwestern North Dakota counties: Adams, Billings, Bowman, Dunn, Hettinger, Golden Valley, Slope, and Stark.



Region VIII

Total Population, 2007 :	36,543
Region Population Rank, 2007 :	7 of 8
Land Area (square miles), 2000 :	10,001.3
Population Density, 2007 :	3.7

Source: North Dakota Kids Count 2008

CAP HEAD START FUNDING

CAP Head Start program experienced a 1% funding decrease in 2006 followed by a 1.2% cost of living increase in 2007 and flat funding again in 2008 in spite of cost of living indexes that ranged from 2.5% in 2006 to 4.1% in 2007 (U.S. Department of Labor). Most significant was the fact that two of Head Start's largest expenditures, fuel and staff health insurance costs rose 30% and 6.1% respectively. No federal grant funds were made available to deal with emergencies or health and safety concerns. To compensate for CAP's inability to keep pace with rising costs, fringe benefits were eliminated for staff who worked less than half time and supply purchases were kept to an extreme minimum.

Funding Levels February 1, 2008 to January 31, 2009



CAP Head Start expended approximately 84% of its basic federal grant funds on salaries and fringe. This left only 16% of the basic grant funds to provide for supplies, occupancy costs, and other required grant services. The actual expenditures for salary and fringe were below the budgeted amounts due to the replacement of several experienced staff with new employees who began employment at a lower level of salary and fringe benefits. The credit in child transportation resulted from reimbursement CAP Head Start received from the Dickinson Public School for transporting the preschool children with disabilities.

Funds remaining from salary and fringe were used to purchase updated computer technology and a new commercial dishwasher as well as to fund the additional teacher training requirements as outlined in the 2007 Head Start Act.

Federal Head Start Basic Grant	\$1,019,722
Federal Head Start Training & Technical Assistance Grant	\$ 15,350
Total	\$1,035,072

Funding from Other Sources	
Non-federal In-kind Match	\$ 258,781
USDA	\$ 60,131
Total	\$ 318,912

Budget Expenditures Categories	Proposed Budget 2-01-08 to 1-31-09	Budget Expenditures 2-01-08 to 1-31-09
Child Dental & Medical Services	\$500	\$493
Travel	\$2,500	\$2,143
Child Transportation	\$6,000	(\$3,718)
Parent Services	\$8,850	\$9,395
Training & Technical Assistance	\$15,350	\$15,536
Supplies	\$17,150	\$14,480
Child Travel	\$18,422	\$15,717
Other	\$30,100	\$83,027
Occupancy	\$55,576	\$53,186
Personnel and Fringe	\$883,674	\$854,605

Required \$258,781 in nonfederal match

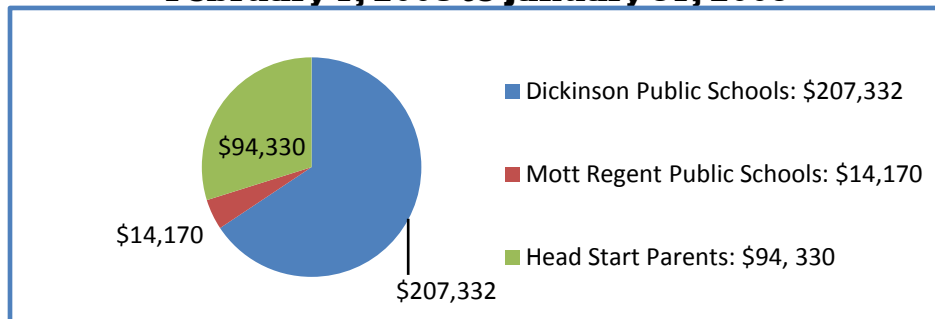


20% nonfederal grant match

Each Head Start grantee is required to have a 20% nonfederal grant match. The strong partnership with Dickinson Public Schools has provided over 80% of that match. This nonfederal match was the result of sharing rent, utility costs and staff costs to provide early childhood special education services. Mott Regent Public Schools also made significant nonfederal donations to CAP Head Start and provided free rent and utilities for the Head Start classroom located in their Regent school.

The Head Start parents made up almost one third of the entire nonfederal match by partnering with the Head Start to prepare their children for Kindergarten and/or fulfilling roles as members of advisory committees. Due to these strong community partnerships and involvement of the Head Start parents, CAP Head Start collected \$161,000 more than the required \$258,781 in nonfederal match during the past fiscal year.

**Major Sources of Nonfederal Grant Match
February 1, 2008 to January 31, 2009**



FINANCIAL AUDIT

An Independent Auditor's Report conducted by Brose, Lardy, Sticka CPA's in July, 2008 concluded that no material

weaknesses or significant deficiencies were identified in the Financial Statement or Federal Awards findings and questioned costs related to any grants administered by Community Action Partnership, including the Head Start Grant Award.

OFFICE OF HEAD START ON SITE MONITOR REVIEW

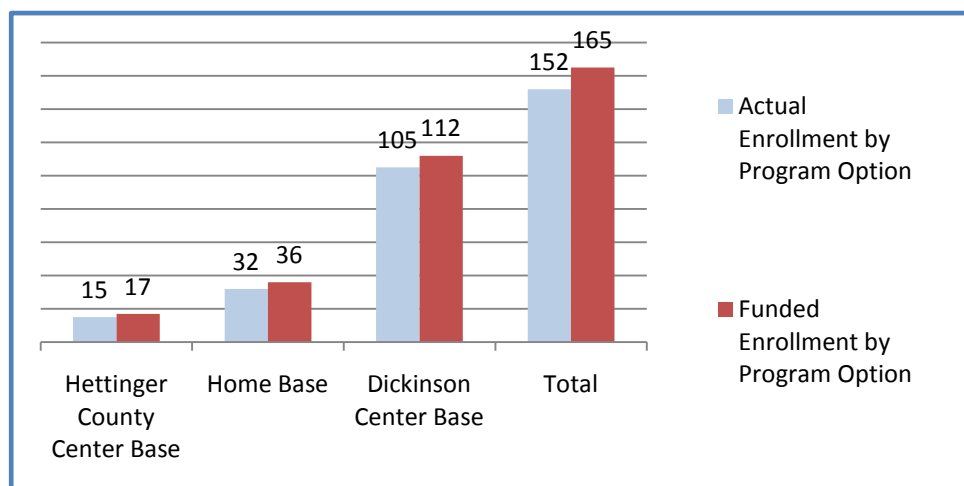
In December of 2006, the Office of Head Start conducted an on-site monitoring review and awarded CAP Head Start with a Certificate of Excellence for being in compliance with all Head Start Program Performance Standards and applicable laws, regulations, and policy requirements.

Enrollment

CAP Head Start provided services for 165 eligible preschoolers throughout Region VIII in southwestern North Dakota through a combination of center and home based services. The Dickinson Head Start Center provided a part day session for 112 eligible Head Start preschoolers Monday through Thursday. The Head Start Center in the Mott Regent Public School provided two to four full days of Head Start services each week depending on the parents' preference. For families with young children living in rural areas, home visitors provided a weekly home visit and two monthly socializations.

The numbers of income and age eligible children varied throughout the eight counties served. According to the North Dakota Kids Count (2008) approximately 1,153 children between the ages of three and five years resided in Region VIII. With a poverty rate of 16%, around 178 children would have been income and age eligible for Head Start. During the 2007-2008 program year, CAP Head Start served 165 children or approximately 93% of those children income and age eligible for Head Start.

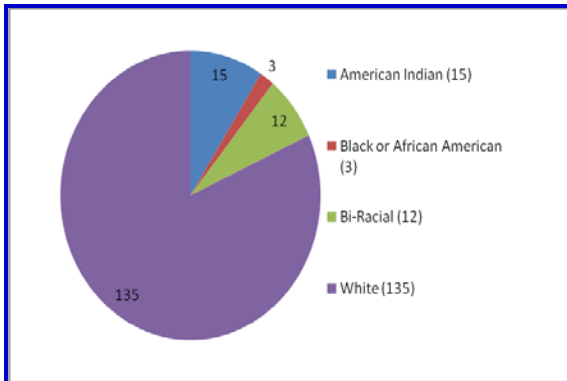
Actual Versus Funded Enrollment



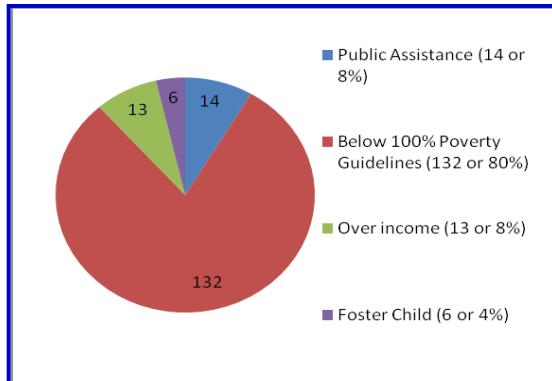
100%

CAP Head Start maintained 100% of the 152 **funded enrollment** slots throughout its program year, September through May. Approximately 92% of the children qualified for Head Start based on the poverty guidelines, through receipt of public assistance, or placement as a foster child. The 13 over income slots were filled by preschool children meeting the high risk guidelines, including preschoolers with disabilities. CAP Head Start served primarily Caucasian children although the percentage of children of other races served exceeded the state data for Region VIII.

Enrollment By Race



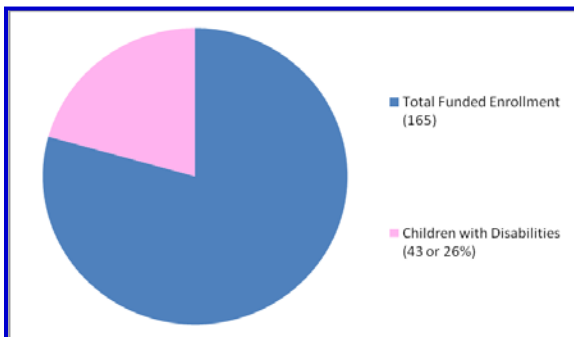
Enrollment By Eligibility



Disabilities

Preschool children with disabilities made up 26% of the total actual enrollment of 165. Of the 43 Head Start enrolled children with disabilities, 68% were categorized with noncategorical delays or significant delays in two or more developmental areas and 19% were categorized with speech and language impairments. The Dickinson Head Start Center served 36 of the 43 preschool children with disabilities. The remaining seven preschool children with disabilities were served in the Hettinger County Center Base and home based program options.

Disabilities



Head Start Children with Disabilities

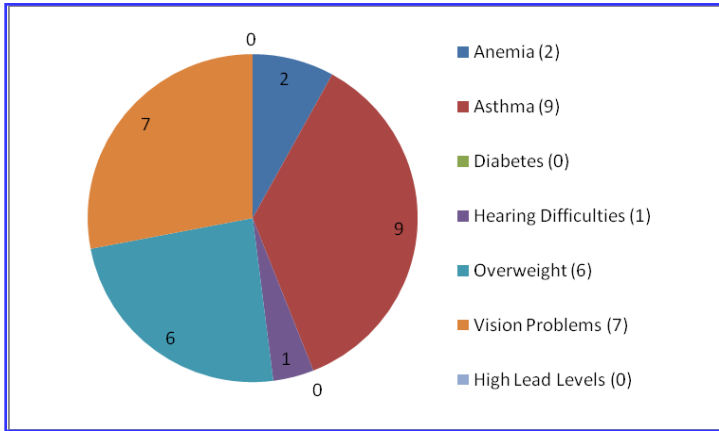


HEALTH 

Well Child Examinations

Of the 165 children enrolled in CAP Head Start during the 2007-2008 program year, 155 were up to date on their well child examinations. Of the ten who were not, six of the children were dismissed within 90 days of enrollment and four of the parents declined health services. Each of the 55 children who required medical treatment received that treatment during the program year.

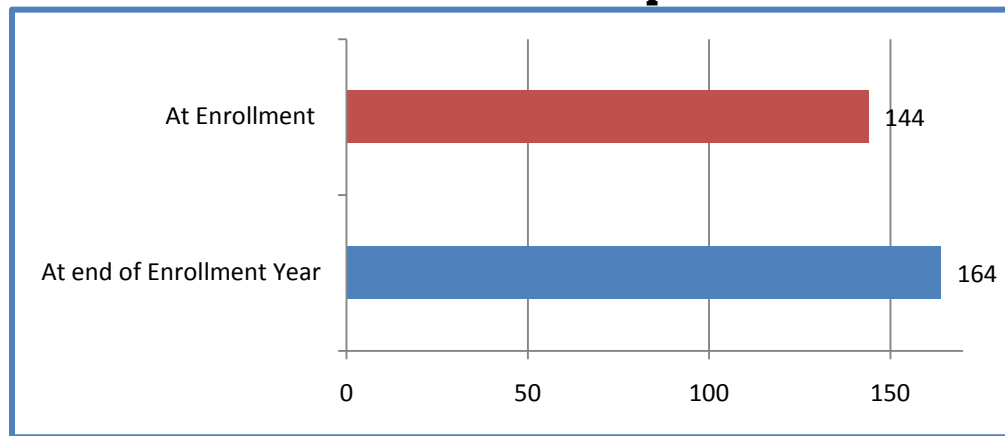
Children who Received Medical Treatment



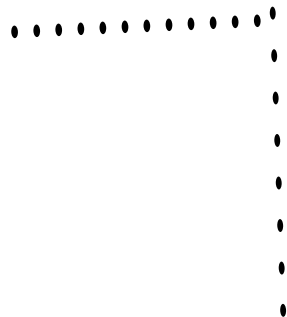
Immunizations

While only 144 of the 165 Head Start children were up to date with immunizations at the time of enrollment, 164 children were up to date at the end of the program year.

Immunization Services Up To Date



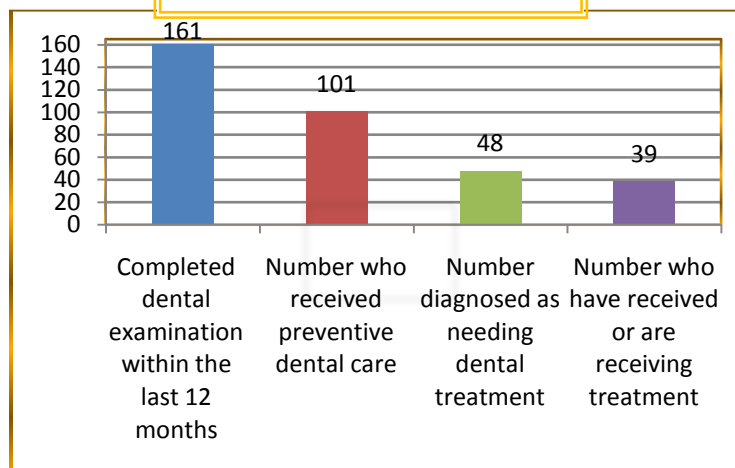
Dental Services



Some parents experienced difficulty accessing dental treatment for their children on Medicaid. Some Head Start parents called several local dentists before they found one who would accept Medicaid. Waiting times for appointments varied from three to six months. Despite these barriers, 161 of the 165 enrolled Head Start children were up to date on their dental examinations and 39 of the 48 who required further dental treatment received the necessary treatment.



Dental Services



Parent Activities

As active partners in their child's Head Start education, parents volunteered a total of 8,447 hours. This translated into \$94,330 worth of In-kind donation or 37% of the total non-federal match required by the Head Start grant. Some of the topics from the Parent Committee meetings included:

- I am Learning, I am Moving, a curriculum to education parents about the importance of nutrition and exercise to combat childhood obesity;
- Literacy activities that parents and children completed together to promote literacy development in the home;
- Fatherhood Literacy Night to promote the active involvement of fathers and father figures in young children's school readiness;
- Kindergarten transition night to help parents understand expectations of transitioning into kindergarten for their child and themselves;
- Parent education including child development, budgeting, nutrition, CPR, First Aid, parenting.

Fatherhood Literacy Night

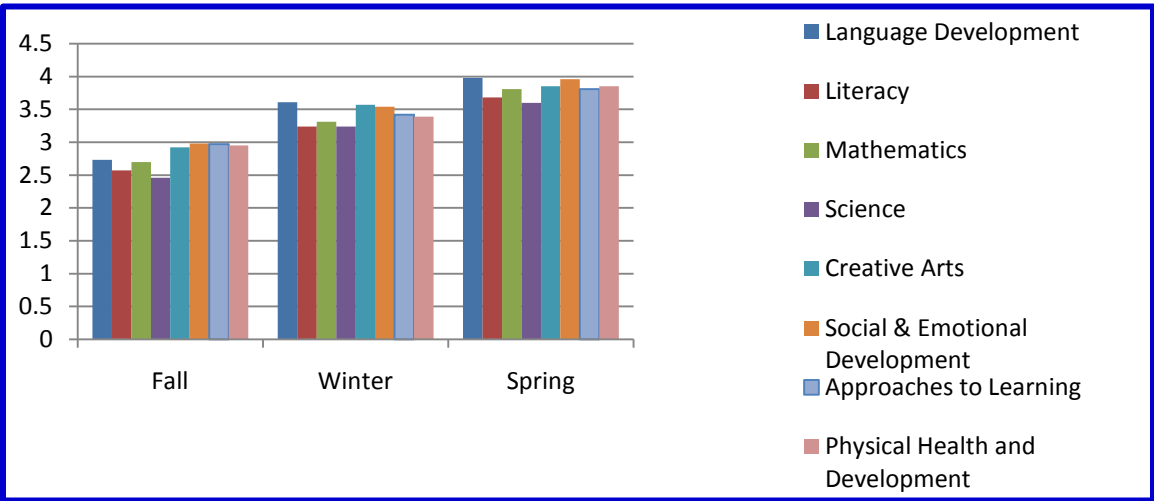


KINDERGARTEN READINESS

Community Action Partnership utilizes an evidenced based curriculum, High/Scope, that has been aligned with the North Dakota Early Learning Guidelines and the national Head Start child outcomes to ensure that the children who leave CAP Head Start are ready for kindergarten. At the end of the 2007-2008 program year, 85 children transitioned into kindergarten. CAP Head Start staff carried out transition activities with the surrounding school districts where these children attended kindergarten. These activities included kindergarten open houses, parent training and meetings with the receiving school staff, and child visits to school.

The Head Start children made significant gains in all eight areas of school readiness during the 2007-2008 school year. The children entered the program with an average score of 2.78 out of 5.00 and finished the year with an average score of 3.82 across all domains. These scores included children aged 3, 4, and 5 years and approximately one fourth of those children had disabilities that required special education.

Child Outcome Summary Report 2007 - 2008



*Community
Action
Partnership
Head Start*